

## Steps to Generate electronic Copyright Form (eCF)

1) Please input your abstract title and ID (exactly) into the weblink.

<https://www.iemt.com.my/authors/ecopyright/> The authors' name and email address appear promptly. Press "submit" for the next step.

- Only one of the author from the same paper to submit for eCopyright form
- Abstract ID included in the email to author when the abstract successfully received by system.

**Note:**  
If the page is not displayed at the center, please clear your browser cache and try again.

Abstract Title: Pa... Packaging

Abstract ID: SUB12

Author Name: Kim Siau

Author Email: kimsiau@ukm.edu.my

**Submit**

Click "Submit" button and it will route to IEE Electronic Copyright Form website. Please **DO NOT** refresh the page. It might take up a minutes to connect the website. For any queries, contact [iemmalaysia@gmail.com](mailto:iemmalaysia@gmail.com).

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2) The following page will appear. Press start.

The screenshot shows the IEEE Publication Agreement page. The browser address bar displays "ecopyright.ieee.org/ECTT/IntroPage.jsp". The page header includes "IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum" and the IEEE logo. The main heading is "IEEE Publication Agreement" with a progress indicator showing steps 1 through 5, where step 1 is highlighted. Below the heading is a "Welcome" message and a list of five steps: "STEP 1: Confirm article information.", "STEP 2: Confirm article originality and signing authority.", "STEP 3: Select the appropriate publishing agreement.", "STEP 4: Sign the publication agreement.", and "STEP 5: Download the signed publication agreement." A "Start" button is located at the bottom right. A sidebar on the right contains a "Select Language" dropdown and a section titled "About signing this agreement" with explanatory text. The footer includes "Home | Contact & Support | Nondiscrimination Policy | Privacy & Opting Out of Cookies" and "© Copyright 2022 IEEE - All rights reserved. Use of this Web site signifies your agreement to the IEEE Terms & Conditions".

3) Please ensure that the information refers to your own article by selecting “Yes, this is my article” and press “continue”

The screenshot shows the IEEE Publication Agreement page at Step 2. The browser address bar displays "ecopyright.ieee.org/ECTT/app-flow.do?execution=e1s1". The page header is the same as in the previous screenshot. The main heading is "IEEE Publication Agreement" with the progress indicator showing step 2 highlighted. Below the heading is the text "Transfer copyright or license to IEEE" and a "Select Language" dropdown. The main heading for this step is "Here is the information for your article. Is this the correct article?". The article information is displayed as follows: "Article Title: P [redacted] Packaging", "Publication Title: 2022 IEEE 39th International Electronics Manufacturing Technology Conference (IEMT)", "Publication Type: Conference", "Authors: Kim Slow", "Article Identifier: SUB12 [redacted]", and "Your E-mail: kimslow@ukm.edu.my". Below this information are two radio button options: "Yes, this is my article." (which is selected) and "No, this is NOT my article.". A "Continue" button is located at the bottom right. The footer is the same as in the previous screenshot.

- 4) Please confirm the article information, if there is no further edit, by pressing “continue”.  
\*Take note that you can change the full paper title by clicking edit.

The screenshot shows the IEEE Publication Agreement interface at Step 1: Confirm article information. The page title is "IEEE Publication Agreement" with a progress indicator showing 5 steps, with step 1 highlighted. The main heading is "Step 1: Confirm article information" followed by the instruction "Please edit your article details, if necessary." The article details are displayed in a light orange box: Article Title: P... Packaging, Authors: Kim Siow. Below this are buttons for "Edit", "Reset", and "Save". Further down, the publication details are listed: Publication Title: 2022 IEEE 39th International Electronics Manufacturing Technology Conference (IEMT), Publication Type: Conference, Article Identifier: SUB1:..., and Your E-mail: kimsiow@ukm.edu.my. At the bottom of the form area are "Back" and "Continue" buttons. On the right side, there is a "Select Language" dropdown and an "Instructions" box. The instructions state: "Use the 'Edit' feature to reflect any changes to the title that may have occurred during review. Please be sure that any changes to 'Author(s)' are shared and confirmed by your co-authors. If you are sure of the changes you've made, select 'Save' then 'Continue.' Otherwise, use 'Reset' to return to the original information." The footer contains navigation links for Home, Contact & Support, Nondiscrimination Policy, and Privacy & Opting Out of Cookies, along with a copyright notice for 2022 IEEE.

- 5) Please confirm on the article originality by confirming the IEEE policies on plagiarism.

The screenshot shows the IEEE Publication Agreement interface at Step 2: Confirm article originality and signature authority. The page title is "IEEE Publication Agreement" with a progress indicator showing 5 steps, with step 2 highlighted. The main heading is "STEP 2: Confirm article originality and signature authority" followed by the instruction "IEEE Policies on Plagiarism:". The article details are displayed in a light orange box: Article Title: P... Packaging, Authors: Kim Siow. Below this is a text box explaining that publication with IEEE is subject to the policies and procedures as described in the IEEE PSPB Operations Manual. A checkbox is checked, indicating agreement: "I have read and agree to IEEE policies related to plagiarism and other forms of publishing misconduct." At the bottom of the form area are "Back" and "Continue" buttons. On the right side, there is a "Select Language" dropdown and two informational boxes: "About Plagiarism" and "About Similarity Check". The "About Plagiarism" box states: "Consideration of professional conduct, with potentially severe ethical and legal consequences. To reuse someone else's work and make it appear to be your own denies the original author credit for his or her contributions to the research and to Society." The "About Similarity Check" box states: "IEEE takes the protection of intellectual property seriously. Accordingly, all submissions will be screened for plagiarism using Similarity Check. By submitting your work you agree to allow IEEE to screen your work. For more information please visit: https://www.crossref.org/services/sim/". The footer contains navigation links for Home, Contact & Support, Nondiscrimination Policy, and Privacy & Opting Out of Cookies, along with a copyright notice for 2022 IEEE.

6) Please press “continue” if you are authorized to sign the publication agreement.

The screenshot shows the IEEE Publication Agreement interface at Step 2. The page title is "IEEE Publication Agreement" and the step is "Step 2: Confirm article originality and signature authority". The main heading is "You are about to sign a publication agreement for this article. Are you authorized to sign?". The article title is partially visible as "Article Title: P..." and the author is "Kim Slow". There are two radio button options: "Yes, I am authorized to sign the publication agreement." (selected) and "No, I am NOT authorized to sign the publication agreement.". Below the "Yes" option are input fields for "First Name", "Last Name", and "E-mail". There are "Back" and "Continue" buttons at the bottom. A "Please Note" box on the right explains that some companies require legal document signing by a Business or Legal Office.

7) Please select whether you allow IEEE to use make and distribute video and audio recordings of my conference presentation and comments. This step will not affect your copyright transfer of the full manuscript to IEEE. Either option is acceptable.

The screenshot shows the IEEE Publication Agreement interface at Step 3. The page title is "IEEE Publication Agreement" and the step is "Step 3: Select the appropriate publication agreement". The main heading is "Indicate whether IEEE has permission to use video and audio recordings of your conference presentation.". There are two radio button options: "Yes, I grant permission to IEEE to make and distribute video and audio recordings of my conference presentation and comments." (selected) and "No, I do not wish to have video/audio recordings made of my conference presentation.". There are "Back" and "Continue" buttons at the bottom. An "Information" box on the right explains that granting permission to record presentations will not affect rights to own and use presentations.

8) Please select your employment status.

ecopyright.ieee.org/ECTT/app-flow.do?execution=e1s14

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## IEEE Publication Agreement

1 2 3 4 5

Select Language

### Step 3: Select the appropriate publication agreement

► Please select your employment status:

- Employed by a Crown Government
- Employed by the European Commission
- Employed by the United States Government
- None of the above

Back Continue

Employment status - copyright status

An author's copyright status is determined to a large extent by the type of employer for whom the author works. For example, if you are employed by the U.S. Government, and you are the sole author of your paper, then you should select "Employed by United States Government."

Similarly, if you are the sole author and you are employed by a Crown Government (or if you and all your coauthors are Crown Government employees), then copyright to your paper will remain with the Crown Government. You should select "Employed by a Crown Government."

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9) After reading and agreeing to the IEEE Copyright transfer, please scroll to the last line and type out your name and press "Confirm".

ecopyright.ieee.org/ECTT/app-flow.do?execution=e1s15

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## IEEE Publication Agreement

1 2 3 4 5

Select Language

### Step 4: Complete the publication agreement

You may view and download a read-only version of the agreement in a language of your choice. However, you will need to sign the English version of the form below. [Click to View](#)

► IEEE Copyright Transfer

You have indicated that you DO NOT wish to have video/audio recordings made of your conference presentation under terms and conditions set forth in "Consent and Release."

BY TYPING IN YOUR FULL NAME BELOW AND CLICKING THE SUBMIT BUTTON, YOU CERTIFY THAT SUCH ACTION CONSTITUTES YOUR ELECTRONIC SIGNATURE TO THIS FORM IN ACCORDANCE WITH UNITED STATES LAW, WHICH AUTHORIZES ELECTRONIC SIGNATURE BY AUTHENTICATED REQUEST FROM A USER OVER THE INTERNET AS A VALID SUBSTITUTE FOR A WRITTEN SIGNATURE.

Please type your name to sign:

Confirm

Information

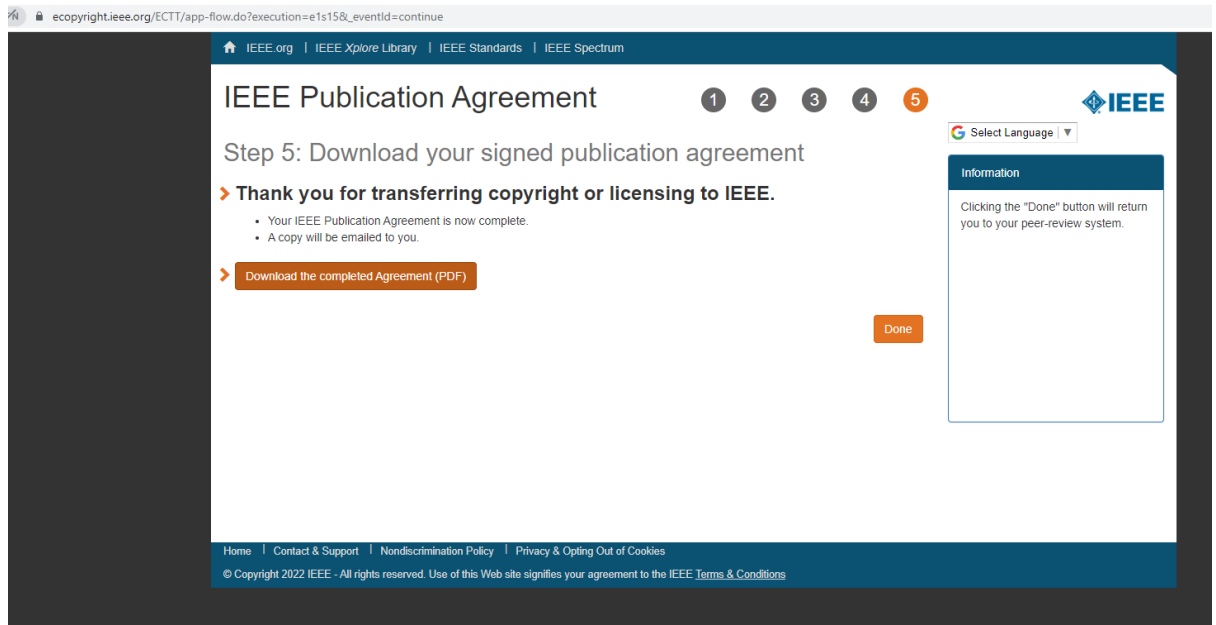
- Author Responsibilities
- Retained Rights/Terms and Conditions
- Author Online Use

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10) Please download a copy of the completed Agreement (PDF) to be submitted in the Explara (to be explained in step 12). Simultaneously, the pdf will also be emailed to your registered email address.

11) Please press “done” to exit the system.



12) This electronic copyright form pdf MUST be uploaded together with your full manuscript before 15<sup>th</sup> July 2022. The link is provided in the email with the subject title “Request full paper submission”. The url link is unique for each paper, the last 4 digit of the url are the abstract ID, SUBXXXX.

